



# *Town of Chatham*

*Office of the Selectmen*

*Town Manager*

*549 Main Street*

*Chatham, MA 02633*



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Due to concerns over COVID-19 (Novel Coronavirus), the Town is taking precautions to ensure the safety of our community members and staff.

We are encouraging members of the public to limit their visits to Town offices to business which may only be conducted in person. All other business can be conducted via online portals, telephone, email, or US Mail.

We are also requesting that visits to the Town Office Annex be made between 8 a.m. and 3 p.m. Monday through Thursday, and 8 a.m. and 11:30 a.m. on Fridays, and all other Town offices (except Police and Fire Stations) between the hours of 9 a.m. and 3 p.m. to allow for additional cleaning measures by staff.

## **PLEASE HELP PREVENT THE SPREAD OF RESPIRATORY DISEASES LIKE THE FLU AND COVID-19 by:**

- Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose and mouth.
- Practice “Social Distancing,” avoid gatherings and maintain distance (~6 ft.) when possible.
- Avoid contact with people who are sick.
- And above all, **if you are sick stay home and avoid contact with others.**